

REQUIREMENT OF DUNS NUMBER

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National Institutes of Health (NIH)

Effective October 1, 2003, use of the Dun and Bradstreet (D&B) Data Universal Numbering System (DUNS) number will be required when applying for Federal grants or cooperative agreements.

See June 27, 2003 Office of Management and Budget Federal Register Notice <http://a257.g.akamaitech.net/7/257/2422/14mar20010800/edocket.access.gpo.gov/2003/03-16356.htm>

A DUNS number must be included in every application for a new or competing continuation grant or cooperative agreement. The identifier will be used for tracking purposes, and to validate address and point of contact information. The DUNS number will be required whether an applicant is submitting a paper application, or using the NIH Commons or Grants.gov to submit the application.

Applicant and grantee organizations should verify that they have a DUNS number or take steps needed to obtain one as soon as possible. Organizations that do not have a DUNS number can receive a DUNS number at no cost by calling the dedicated toll-free DUNS number request line at 1-866-705-5711 or URL <http://www.dunandbradstreet.com>. The requirement for a DUNS number applies to all organizations that apply for NIH grants and cooperative agreements. Non-affiliated Individuals who apply for a grant or cooperative agreement are exempt from this requirement.

NIH has developed a Question and Answer sheet to provide additional guidance for the grantee community on this new requirement. It is located at http://grants.nih.gov/grants/duns_qa.doc.

For further information on this new Federal-wide requirement please contact: Sandra R. Swab, Office of Federal Financial Management, Office of Management and Budget, at 202-395-5642, or e-mail sswab@omb.eop.gov.

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