

NON-COMPETING GRANT PROGRESS REPORT DUE DATE INFORMATION—OER
WEBSITE NOW AVAILABLE

Release Date: August 13, 2002

NOTICE: NOT-OD-02-066

National Institutes of Health (NIH)

NIH continues to transition the notification of Non-Competing Grant Progress Reports from a hard copy mailing of preprinted electronic PHS 2590 and PHS 416-9 face pages to an electronic format. As discussed in the May 2, 2002 Notice on this topic <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-02-047.html>, the last hard copy mailing of pre-printed face pages was mailed in late June for those progress reports with November 2002 start dates. Beginning with December 2002 start dates and beyond; e.g., those progress reports due on/after October 1, 2002, grantees will need to access a website to determine which progress reports are due.

Now available at: http://era.nih.gov/userreports/pr_due.cfm the NIH Office of Extramural Research has launched a website of Non-competing Progress Report due date information. Grantee officials can query using their Institutional Profile Number (IPF) to return a list of "due" progress reports. If an official is not certain of the IPF, a companion query is also available at the site to help determine the appropriate IPF.

Grantee officials should plan to review this list at least once a month. Several months of "due" information will be in the query at all times and records will drop off of the list as NIH receives the progress reports. New records will be added on/around the 30th of each month.

As mentioned in the May 2, 2002 Notice, this new website is one of two ways due date information will be made available to grantees. The second way will be through the NIH Commons. When this option becomes available, details will be published in the GUIDE.

Progress reports should continue to be mailed directly to the NIH awarding Institute/Center. A list of Institute/Center mailing addresses for progress reports is found at: http://grants.nih.gov/grants/type5_mailing_addresses.htm.

Questions concerning this query should be addressed to the eRA Helpdesk: e-mail: Commons@od.nih.gov. Questions concerning submission of progress reports should be directed to the specific NIH Institute/Center.

This notification is an update to: 1) the July 10, 2001 NIH Guide notice entitled Revised PHS 398 and PHS 2590 Now Available; 2) the January 7, 2002 notice entitled Use of Non-Competing Grant Progress Report (PHS 2590) Face Pages; and, 3) the May 2, 2002 notice entitled Update On The Transition To Electronic Non-Competing Grant Progress Report Notification.

[Return to Volume Index](#)

[Return to NIH Guide Main Index](#)